




WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION Amendment No. 001		2. EFFECTIVE (Same as block 17)	
3. ISSUED BY PURCHASING SECTION Office of Procurement and Materials Allison Robertson (202)962-5240		4. ADMINISTERED BY (If other than block 3)	
5. CONTRACTOR NAME AND ADDRESS (Street, city, county, state, and Zip Code)		6. FORM TYPE (Check only one) <input checked="" type="checkbox"/> Amendment Of Solicitation No. CQ-15175 Date <u>3/31/15</u> (See block 7) <input type="checkbox"/> MODIFICATION OF CONTRACT NO. Date _____ (See block 9)	
7. <input checked="" type="checkbox"/> THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>1</u> copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
8. ACCOUNTING AND APPROPRIATION DATA (If required)			
9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS <input type="checkbox"/> This Change Order is issued pursuant to The Changes set forth in block 10 are made to the above numbered contract/order. <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10. <input type="checkbox"/> Supplemental Agreement is entered into pursuant to authority of It modifies the above numbered contract as set forth in block 10.			
10. DESCRIPTION OF AMENDMENT/MODIFICATION 1). This Amendment answers Questions as proposed by Prospective Offerors. Answers are provided on the subsequent pages of this Amendment. 2). All other terms and conditions remain unchanged. Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.			
11. <input type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN _____ COPIES TO ISSUING OFFICE.		11. <input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	
12. NAME OF CONTRACTOR/OFFICE BY _____ (Signature of person authorized to sign)		15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY  (Signature of Contracting Officer)	
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print)	17. DATE SIGNED
		Allison Robertson, MBA, CFCM	09 April 2015

1) Who pays for the cost of the hangtags/parking permits MATA or should the operator include this cost in their Bid?

Answer: The Contractor should include the cost of hangtag/parking permits in the unit cost for contract.

2) Who pays the cost of the credit card fees when customers purchase their hangtags on-line?

Answer: Cost of the credit card fees to process monthly permit transactions will be paid by WMATA.

3) What hours is the phone to be staffed for customers calling with questions about hangtags/permit parking?

Answer: 8:00AM – 5:00PM (Eastern Time)

4) Is there a fee charged to customers who lose their hangtag? Will this fee belong to the operator to cover the cost of replacement?

Answer: Yes, there is a replacement fee. The replacement fee will be reimbursable by WMATA.

5) ROVING PARKING ATTENDANT STAFFING - How many Attendants will WMATA want to have on duty at any given time? What hours would the Attendant(s) be required to be staffed?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section I – Roving Parking Attendant Staffing.

6) EVENT PARKING STAFFING - Could you provide us with the number of events and the staffing schedule utilized for event parking during the previous year at WMATA locations?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section II – Event Parking Staffing.

7) PARKING METER COLLECTIONS - Could you provide us with the current meter collection schedule?

Answer: For security reasons, this information is not available for release.

8) PARKING METER COLLECTIONS - Will WMATA provide the operator with the collection canisters and POM approved auditing handheld units? Or will the operator be required to purchase this equipment?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section III – Parking Meter Collections. Contractor is required to provide everything necessary for Parking Meter Collections services.

9) PARKING METER COLLECTIONS - Will the operator be required to count and bag the coin? Will the WMATA bank accept partial bags of coin, or only full bags?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section III – Parking Meter Collections. Contractor is required to provide everything necessary for Parking Meter Collections services.

10) PARKING METER COLLECTIONS - Please provide us the previous years revenue totals from meter collections?

Answer: For security reasons, this information is not available for release. WMATA's single-space parking meters are manufactured by POM, Incorporated located at P.O. Box 430, Russellville, AK 72811-0430 (1-800-331-7275) and are equipped with the Magnum coin housings. WMATA currently charges \$1.00 an hour at parking meters.

11) PARKING METER MAINTENANCE - Who will be responsible for the cost of replacement parts for the meters under this contract?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section IV – Parking Meter Maintenance. Contractor is required to provide everything necessary for Parking Meter Maintenance services.

12) PARKING OPERATIONS CONTROL CENTER STAFFING - Where will the Attendant for this service work from? Operator's office or a location designated by WMATA? How many Attendants are required to be on duty during the stated hours of service?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section V – Parking Operations Control Center Staffing. Attendant(s) shall report to the Parking Operations Control Center (POCC) located at WMATA's Jackson Graham Building located at 600 F Street, NW, Washington, DC 20001 or to the backup POCC at WMATA's Carmen Turner Facility located at 3500 Pennsy Drive, Hyattsville, MD 20785.

13) METRO RAIL STATIONS – How many stations will be managed by the contractor for this contract (36 or 41)?

Answer: None

14) EVENT PARKING STAFF – Is the contractor to provide the signage, manual event tickets (assuming the fee is a flat amount and collected upon entry), and cash bank for each event or are these items provided by WMATA?

Answer: Please reference Section 22 – Ordering of the IFB and please reference Part III Technical Specifications, Section II – Event Parking Staffing. Contractor is required to provide everything necessary for Event Parking Staffing services.

15) PARKING METER COLLECTIONS – Please provide a map showing the location of each station with the applicable name where the contractor would provide the services.

Answer: An interactive System map is available on WMATA's website at:
<http://www.wmata.com/rail/maps/map.cfm>?

A station-by-station parking meter inventory breakdown is available on WMATA's website at:
<http://www.wmata.com/rail/parking/>

16) REQUIRED BID DOCUMENTS – Is there a specific form provided in the IFB for us to complete or information that we are to provide as a schedule document for the item listed “Specifications”?

Answer: Please see Page 6 for all requirements for submittal.

17) MID ATLANTIC PURSHACING TEAM RIDER CLAUSE DOCUMENT - Is this form to be completed and submitted as part of the bid package?

Answer: It is not a requirement, but if completed, the Contractor will honor the same prices to other jurisdictions as defined.